



The Japan Foundation, Sydney

NEW VOICES

Volume 5

**Information Package
and
Call for Papers**

The Japan Foundation, Sydney
New Voices vol. 5

Call for Papers

New Voices is an academic journal of Japan-related topics, published in print and open access online by the Japan Foundation, Sydney. The journal's primary aim is to support emerging Japanese studies scholars by providing a platform for the promotion of outstanding research and writing by students and early career researchers. *New Voices* seeks to highlight the state of Japanese studies in Australia and provide the conditions for the fruitful exchange of ideas. Also, by functioning as an archive of outstanding research, the journal will, over time, serve as a useful tool for tracking the changing interests of young Japanese studies scholars.

For the fifth volume of *New Voices*, we are soliciting original scholarly papers from recent Honours and Masters students. Students who completed their Honours or Masters thesis at an Australian or New Zealand university during the period January 2008 – December 2010 are eligible and we would like to encourage submissions from all candidates whose work meets the guidelines outlined below.

Volume 5 of *New Voices* is scheduled for publication in December 2011.

General information for contributors

1. Eligibility

Submissions will be accepted from Honours and Masters students who completed their thesis at an Australian or New Zealand university between January 2008 and December 2010. To be eligible for publication in *New Voices*, papers must be of high academic achievement, must be the contributor's own original work, and must not have previously been published or submitted for publication elsewhere.

2. Subject matter

Submissions may be on any topic related to Japan. In principle, however, we seek to publish works of social science, politics or the humanities that are of outstanding quality and widely accessible to a general readership. Eligible theses may focus exclusively on Japan or feature Japan as one of several case studies.

Successive issues of *New Voices* may be devoted to thematic topics such as was the case with the inaugural volume.

3. Length of submissions

In order to accommodate the publication of as many outstanding theses as possible, eligible submissions must be between 5,000 and 8,000 words. This will likely require authors to edit and abbreviate their original Honours or Masters thesis into manuscripts that are significantly shorter.

4. Selection and publication

Once received, manuscripts will be reviewed by the Japan Foundation to determine their suitability for publication. All successful submissions will be published online and will be universally accessible. Several of the successful papers will be selected for publication in a printed journal based on the advice of the Editorial Advisory Board, a panel of academic specialists from various Australian universities. The printed version of the journal will be distributed to universities and libraries across Australia and to the Japan Foundation's 23 overseas branch offices.

Final decisions regarding the selection of papers will be made at the sole discretion of the Japan Foundation, based on the quality of the works, their suitability and subject matter.

5. Submission guidelines

Manuscripts should be submitted electronically in MS Word format along with a cover sheet (described below) to newvoices@jpf.org.au. The deadline for submissions is **31 July 2011**.

We also require a confidential letter of recommendation from the contributor's academic supervisor that specifically addresses the merit of the work. This letter, which should include the referee's name, affiliation, position and contact details, should be posted no later than **31 July 2011** to the following address:

New Voices
The Japan Foundation, Sydney
Shop 23, Level 1 Chifley Plaza
2 Chifley Square
SYDNEY NSW 2000

The cover sheet, which is to be sent electronically along with the manuscript, should include the following information:

- i. Contributor's name, affiliated institution, course of study;
- ii. Contributor's contact details (postal address, telephone, email);
- iii. Title of thesis;
- iv. Abstract that summarises the content of the thesis (not exceeding 200 words);
- v. Five keywords indicating the thesis's content; and
- vi. Contributor's biography, not exceeding 100 words.

6. Presentation and format

Contributors should consult the attached Style Guidelines, and ensure that their submission conforms to the requirements as specified. Papers requiring substantial editorial work to comply with the prescribed style will be returned to the contributor for modification. The Japan Foundation, Sydney reserves the right to edit submissions to conform to the prescribed style.

7. Use of Images, graphs and tables

Any images, graphs or tables included in the article must also be supplied as separate high resolution jpegs (at least 300dpi) to ensure suitability for printing.

8. Copyright

It is the responsibility of authors to obtain written permission, prior to submission of a paper, to quote from or reproduce any copyrighted material. The copyright of articles and other materials published in *New Voices*, including those published online, rests with The Japan Foundation, Sydney. This will enable us to disseminate the article and the journal to the widest possible readership, in print and electronic formats.

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Style Guidelines for Contributors

Contributors are expected to submit their final papers in electronic form, in MS Word format, using the prescribed house style (see below). Examples of the prescribed house style can be found in New Voices vol. 1, 2 & 3, which can be downloaded from the Japan Foundation, Sydney website: <http://www.jpf.org.au/newvoices>

Papers requiring substantial editorial work to comply with style requirements will be returned to the author for modification. The Japan Foundation, Sydney reserves the right to edit papers to conform to the standard style and format.

Papers that significantly exceed the 8000 word limit will not be considered for publication.

Basic Layout

Article Title in Times, 16 pt bold and left-aligned

Author's Name (Firstname Surname) in Times, 12 pt

Author's Affiliated Institution in Times, 12 pt

Headings in Times, 12 pt bold

Sub-headings in Times, 12 pt italic

Main body of text in Times, 12 pt.

References

in Times, 10 pt.

(See below for formats.)

Footnotes in Times, 9 pt.

Notes and References

- Use footnotes in Times, 9 pt. Do not use endnotes or in-text citations.
- Citations in footnotes should be abbreviated with full citation in the reference list.
- *Ibid.* and *op. cit.* should be used where appropriate.
eg. Otake and Hosokawa, 'Karaoke in East Asia', p. 20.
Ibid., p. 24.
Otake and Hosokawa, *op. cit.*, p. 25.

- Amplification and digressions via footnotes should be kept to a minimum.

Quotations

- Use single quotation marks for quotations; double quotation marks for quotations within quotations.
- Block quotations (exceeding 50 words) should be indented.

Use of foreign words (including Japanese personal names)

- Japanese and other foreign words should be in *italics*.
- It is not necessary to italicise words that are commonly used in English, such as kabuki or sumo.
- The Hepburn system of Romanisation should be used (eg. *kya, chi, sho*).
- Long vowels should be indicated with the use of macrons (eg. *kyōiku, shūkan*). Macrons are not necessary for long vowels in common place names (eg. Tokyo, Kyoto, Osaka).
- Japanese personal names should be written with the family name first, except where the western name order is used by the author being cited. Japanese personal names such as Ken'ichi may require an apostrophe to avoid incorrect pronunciation.

Numbers

- Numbers up to ten should be written in full.
- Numbers greater than ten should be written in figures, except where they occur at the beginning of a sentence.
- Large numbers such as 34,000,000 should be written as 34 million.

Dates

- Dates should be written thus: 31 July 2008.
- Use nineteenth century, rather than 19th century.
- Use 1990s (no apostrophe), rather than nineties or 90s.

Photographs and images

- Photographs and other visual materials may be used, provided the contributor obtains permission to reproduce them and includes acknowledgements within the article.
- All photographs and other visual materials must be sent as JPEG files (300 dpi and above) with the text.

References

- A full bibliographic reference must be provided in a final section entitled **References** (Times, 10 pt). References must be formatted as follows:

(1) For an authored book:

Author, *Book Title* (city of publication: publisher, year).

eg. Dale, P., *The Myth of Japanese Uniqueness* (London: Routledge, 1988).

(2) For an edited book:

Author (ed.), *Book Title* (city of publication: publisher, year).

eg. Gordon, A. (ed.), *Postwar Japan as History* (Berkeley: University of California Press, 1993).

(3) For a chapter in an edited book:

Author, 'Article Title', in Editors' Names (ed.), *Book Title* (city of publication: publisher, year), pages.

eg. Gluck, C., 'The Past in the Present', in Gordon, A. (ed.), *Postwar Japan as History* (Berkeley: University of California Press, 1993) pp. 64–95.

(4) For a journal article:

Author, 'Article Title', in Editors' Names (ed.), *Journal Name*, issue, pages.

eg. Hein, L., 'The Bomb as Public History in Transnational Memory', *Bulletin of Concerned Asian Scholars*, vol. 27, no. 2 (Spring 1995), pp. 3–15.

(5) For a press article:

Author, 'Article Title', *Publication Name*, issue, pages.

eg. Baldacchino, G., 'Malta win European Soccer Championship for 3rd year in a row', *Valetta Herald*, 23 July 2006, pp. 1–2.

(6) For an online article:

Author, 'Article Title', *Website Name*, issue, pages. Retrieved date, from URL.

eg. Kolo, Z., 'Cocoa Trade Exposed', *Globalisation Critique*. Retrieved 30 June 2001, from <http://www.globalcrit.org/kol.doc> .