



The Japan Foundation, Sydney - Library
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MAIL LOAN APPLICATION FORM TEACHER LIBRARY CARD HOLDER / JPF MEMBER

Name: Mr/Miss/Mrs/Ms/Dr _____

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School/Organisation Name: _____

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Telephone: _____ Fax: _____

Date Required: _____ Date Due (office use only): _____

Please allow 4-5 working days for delivery of material interstate or to areas outside Metropolitan Sydney.

#	Call No.	Title	Notes
1			
2			
3			
4			
5			

Conditions for Loan

1. All material must be returned in the same condition in which it was borrowed. Please ensure that video and audiotapes are rewind and placed in the correct cases.
2. Borrowers agree to pay any fees and charges prescribed by the library. The current overdue fine is 10 cents/per item per day late.
3. If material is lost or irreparably damaged, the item must be replaced or the full replacement value paid to The Japan Foundation Library, Sydney.
4. Copyright owners reserve the exclusive rights to reproduce the work, communicate the work to the public (eg. via fax, e-mail, broadcasting etc.) and perform the work in public (eg. performing a work in live, playing a sound recording or showing a videorecording). Borrowers cannot do any of these activities without the copyright owners' permission.
5. Teacher borrowers should understand educational provisions in Part VB of the Copyright Act in order to reproduce copyright works for educational purposes either in hardcopy or electronic form.

I have read and agree to abide by the above conditions.

Signature: _____ Date: _____