



The Japan Foundation, Sydney - Library  
 Shop 23A, Level 1, 2 Chifley Sq. Sydney NSW 2000  
 Tel (02) 8239-0011 Fax (02) 9222-2164 E-mail: library@jpf.org.au

## LIBRARY LOAN REGULATIONS FOR JUNIOR (15-17 y.o.)

**You will need to provide the library with proof of your name and residential address accompanying this application. Please read the following carefully before signing:**

1. A maximum of 5 items may be borrowed.
2. Normal loan period is for 3 weeks.
3. Loans may be renewed up to 2 times for a further 3 weeks from the day of the renewal request, only if the borrower contacts the library **before the due date** and if the items are not reserved by other library users.
4. Returned items cannot be re-borrowed on the same day
5. All material must be returned in the same condition in which it was borrowed. Please ensure that video and audiotapes are rewound and placed in the correct cases.
6. Borrowers agree to pay any fees and charges prescribed by the library. The current overdue fine is 10 cents/per item per day late.
7. Borrowers with outstanding overdue items and/or fines will be unable to borrow.
8. The Library reserves the right to cancel borrowing privileges if the borrower repeatedly returns items late or has overdue loan(s) outstanding for a long period.
9. If a library member loses or irreparably damages any library material, the item must be replaced or the full replacement value paid to The Japan Foundation Library, Sydney.
10. Borrowers, who are unable to return materials to the library personally, must return them by Registered Post or Courier service.
11. Borrowers use the library resources within the guidelines of fair dealing with copyright works.
12. It is the duty of the borrower to notify the library of a lost card or any changes in the borrower's personal details.

***I have read the above library regulations and agree to abide by the conditions of this library.***

<b>TITLE</b>	<b>SURNAME</b>	<b>GIVEN NAMES</b>	<b>MEMBERSHIP #</b> (Office use only)
Mr. Miss. Mrs. Ms.			
<b>HOME ADDRESS</b>			<b>POST CODE</b>
<b>DATE OF BIRTH</b>	<b>TELEPHONE (HOME)</b>	<b>FAX</b>	
<b>SCHOOL &amp; GRADE</b>		<b>E-MAIL</b>	
<b>PARENT/GUARDIAN ; NAME IN PRINT &amp; SIGNATURE</b>		<b>CONTACT PHONE NUMBER (if different from Home)</b>	
<b>SIGNATURE</b>		<b>DATE</b>	
<b>FIRST LANGUAGE (Optional)</b>	Your area of interests (please choose only one) 0. Bibliography ; 1. Philosophy/Religion ; 2. History/Biography/Geography 3. Social science/Anthropology ; 4. Natural science ; 5. Technology 6. Industry/Hospitality ; 7. Art/Manga/Performing arts/Sports 8. Language/Japanese ; 9. Literature/Novels		