

## TERTIARY UPDATE FORM

Please fill out & submit the school update form for each school where you teach. Thank you

Institution Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Street Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Institution Level : (   ) TAFE           (   ) University       (   ) Other \_\_\_\_\_

Institution Type : (   ) Government   (   ) Independent   (   ) Catholic       (   ) Other

Teaching Subject: (   ) My institution teaches Japanese language  
(   ) My institution Japanese /Asian Studies  
\*(   ) My institution doesn't teach Japanese or Japanese /Asian studies

\*If your institution doesn't teach Japanese language or Japanese /Asian studies, please do not answer the questions below. Instead, please return this form by fax or mail. Thank you.

Newsletter: (   ) My institution would like to receive the Japan Foundation newsletter (Omusubi)  
(   ) Please remove my institution from your newsletter mailing list  
(   ) Please remove my institution from your database entirely

Number of native Japanese teachers of Japanese language &/or Japanese/Asian studies:

Full time\*\*: \_\_\_\_\_ Part time\*\*: \_\_\_\_\_ Assistant: \_\_\_\_\_

Number of Non-native Japanese teachers of Japanese language &/or Japanese/Asian studies:

Full time\*\*: \_\_\_\_\_ Part time\*\*: \_\_\_\_\_ Assistant: \_\_\_\_\_

\*\*If you are teaching only Japanese language &/or Japanese/Asian studies, you are a Full time teacher.

Number of students studying Japanese language &/or Japanese /Asian studies: \_\_\_\_\_

Please list textbooks used:


Please also complete the Teacher Update Form.

## The Japan Foundation, Sydney / TEACHER UPDATE FORM

\*We need you to complete this form if you are a Full (teaching only Japanese language &/or Japanese/Asian studies) or Part (teaching not only Japanese) time teacher, and please also do anytime when there are any changes.

If your school has more than 4 Japanese full or part time teachers, please photocopy this form.

Mr/Miss/Ms/Mrs	Name:	
Email:		
*Full Time (teaching only Japanese) / Part Time :		
Institutions and suburb where you teach:		
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Mr/Miss/Ms/Mrs	Name:	
Email:		
*Full Time (teaching only Japanese) / Part Time :		
Institutions and suburb where you teach:		
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Mr/Miss/Ms/Mrs	Name:	
Email:		
*Full Time (teaching only Japanese) / Part Time :		
Institutions and suburb where you teach:		
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Mr/Miss/Ms/Mrs	Name:	
Email:		
*Full Time (teaching only Japanese) / Part Time :		
Institutions and suburb where you teach:		
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:
Institution Name:		Suburb:

Please return the School &/or Teacher Update Forms by fax or mail to:  
**The Japan Foundation, Sydney**  
**Shop 23, Level 1, Chifley Plaza, 2 Chifley Square, Sydney NSW 2000**  
**Ph (02) 8239 0077 Fax (02) 9222 2169**